

# Ready4Volunteers.org

This document provides a listing of resources available on the Boomers & Babies resource website as of **July 5, 2014**. Check the Home Page for notices regarding updates.

HOME PAGE	
ABOUT US	<p>VIDEO: Boomers and Babies</p> <p>PDF: Boomers and Babies: Experience, Compassion and Love Help Young Children Succeed in School and in Life</p> <p>PDF: Boomers and Babies Fact Sheet</p> <p>REPORT: Overall Project Summary: 2010-2013</p> <p>REPORT: 2013 Project Evaluation</p> <p>REPORT: 2012 Project Evaluation</p> <p>REPORT: 2011 Project Evaluation</p> <p>REPORT: 2009 Project Evaluation</p> <p>REPORT: 2008 Focus Groups and Interviews</p>
Learning Community	
EC VOLUNTEERISM	
Oregon Demographics	<p>PDF: U.S. Parent Volunteerism (<i>Corporation for National and Community Service</i>)</p>
Baby Boomers	<p>REPORT: Reinventing Aging: Baby Boomers and Civic Engagement (<i>Harvard School of Public Health and MetLife Foundation</i>)</p> <p>ARTICLE: Experience Making a Difference: Uncovering the Secrets to Effectively Engaging and Working in the Social Sector (<i>Jay Bloom</i>)</p> <p>ARTICLE: The Health Benefits of Volunteering (<i>Corporation for National &amp; Community Service</i>)</p> <p>BOOK: Boomer Volunteer Engagement: Collaborate Today, Thrive Tomorrow (<i>Jill Friedman Fixler and Sandie Eichberg, with Gail Lorenz</i>)</p> <p>BOOK: Boomer Volunteer Engagement: Facilitator's Tool Kit (<i>Jill Friedman Fixler and Beth Steinhorn</i>)</p> <p>VIDEO: Boomers Leading Change, an initiative of the Rose Community Foundation</p> <p>VIDEO: The Big Idea in 4 Minutes: Coming of Age in Aging America (<i>Vital Pictures</i>)</p> <p>WWW: The Aging Network's Volunteer Collaborative</p>
VOLUNTEER ENGAGEMENT	<p>PPT: Volunteerism: The Spark for Sustainable Social Impact (<i>Maren Symonds</i>)</p> <p>BOOK: 365 Ideas for Recruiting, Retaining, Motivating and Rewarding Your Volunteers: A Complete Guide for Non-Profit Organizations (<i>Sunny Fader</i>)</p> <p>BOOK: The New Breed: Understanding and Equipping the 21<sup>st</sup> Century Volunteer (<i>Jonathan McKee and Thomas W. McKee</i>)</p>

	<p>ARTICLE: The New Volunteer Workforce (<i>Stanford Social Innovation Review</i>)</p> <p>WWW: Oregon Volunteers!</p> <p>PDF: Volunteer Management Advocacy Kit (<i>Oregon Volunteers!</i>)</p> <p>WWW: Energize, Inc</p> <p>WWW: Northwest Oregon Volunteer Administrators Association</p>
Organizational Assessment	<p>PDF: Boomers &amp; Babies Volunteer Audit Summary</p> <p>PDF: Boomers &amp; Babies Volunteer Management Audit: Best Practices &amp; Lessons Learned</p> <p>BOOK: Get your copy of the Volunteer Management Audit (<i>Susan Ellis, Energize, Inc.</i>)</p> <p>REPORT: The Hidden Workforce: How to Use Volunteers to Expand, Extend and Strengthen Your Services (<i>New England Network for Child, Youth &amp; Family Services</i>)</p>
Staff Readiness	<p>PPT: All Staff Presentation (<i>Umatilla-Morrow Head Start</i>)</p> <p>PPT: Top 10 Things TO DO with Volunteers (<i>Umatilla-Morrow Head Start</i>)</p> <p>PPT: Top 10 Things NOT TO DO with Volunteers (<i>Umatilla-Morrow Head Start</i>)</p> <p>ARTICLE: Engaging Staff with Volunteers (<i>Karen Beal</i>)</p> <p>WWW: Everyone Ready, on-line volunteer management training</p> <p>WWW: Oregon Volunteers! management training</p> <p>PDF: Staff Survey (<i>Family Building Blocks</i>)</p>
Work Design	<p>PDF: Guide for Creating Volunteer Position Descriptions</p> <p>DOC: Volunteer Position Description Template</p> <p>PDF: Guide for Skilled Volunteerism</p> <p>DOC: 2013 Fundraiser Position Descriptions (<i>Family Building Blocks</i>)</p> <p>DOC: 2013 Fundraiser Volunteer Letter (<i>Family Building Blocks</i>)</p> <p>DOC – Volunteers:</p> <ul style="list-style-type: none"> <li>• Administrative Support Specialist</li> <li>• Advocate <ul style="list-style-type: none"> <li>* PDF: sample advocacy email *</li> </ul> </li> <li>• Auxiliary Team Member</li> <li>• Baby Bouncer</li> <li>• Board Member</li> <li>• Bus Buddy</li> <li>• Clothes Closeteer</li> <li>• Early Childhood Consultant</li> <li>• Enrichment Activity Leader</li> <li>• Facilities/Landscape Crew</li> <li>• Family Night Team</li> <li>• Field Trip Chaperone</li> </ul>

		<ul style="list-style-type: none"> <li>• Garden Consultant</li> <li>• Grant Writer</li> <li>• Health Guru</li> <li>• High School Intern Mentor</li> <li>• Marketing Consultant</li> <li>• Outreach Specialist</li> <li>• Pet Partner</li> <li>• Paly Group Facilitator</li> <li>• Special Events Team</li> <li>• Therapeutic Classroom Assistant</li> <li>• Toddler Tutor</li> <li>• Van Driver</li> <li>• Volunteer Driver</li> <li>• Volunteer Specialist</li> <li>• Web Developer</li> <li>• Work Crew Leader</li> <li>• Young Leaders Council</li> </ul> <p>DOC – Interns:</p> <ul style="list-style-type: none"> <li>• Client Outreach Intern</li> <li>• College/University Intern</li> <li>• Event Planning Intern</li> <li>• High School Intern</li> </ul>
	<p>Recruiting</p>	<p>VIDEO: Volunteers: The Heart of Our Program (<i>Family Building Blocks</i>)</p> <p>ARTICLE: New Kinds of Volunteers Demand New Kinds of Recruiting Strategies (<i>RespectAbility</i>)</p> <p>ARTICLE: Secrets of Success in Volunteer Recruiting (<i>Heather Hawkins</i>)</p> <p>PDF: Organizational Brochure (<i>Family Building Blocks</i>)</p> <p>PDF: Volunteer Brochure (<i>Gladstone Center for Children &amp; Families</i>)</p> <p>PDF: Recruiting Poster: “Volunteer” (<i>GCCF</i>)</p> <p>PDF: Recruiting Poster: “Give Her Strength” (<i>GCCF</i>)</p> <p>PDF: Foster Literacy: Be a Reading Pal</p> <p>ARTICLE: Boomers and Courtship: If at First You Don’t Succeed... (<i>MeChelle Feldkamp</i>)</p>
	<p>Interviewing and Screening</p>	<p>DOC: Volunteer Application (<i>Family Building Blocks</i>)</p> <p>DOC: Classroom Volunteer Supplemental Questions (<i>Family Building Blocks</i>)</p> <p>DOC: Physical Rqmts for Classroom Volunteers (<i>Family Building Blocks</i>)</p> <p>ARTICLE: Interviewing Volunteers (<i>Jill Friedman Fixler</i>)</p> <p>ARTICLE: A Few Thoughts on Classroom Placements (<i>Rita Vance and MeChelle Feldkamp</i>)</p>

		ARTICLE: Ten Points of Advice for Volunteers ( <i>Hiroshima Volunteer Network</i> )
Volunteer Orientation and Training		DOC: Volunteer Handbook ( <i>Umatilla-Morrow Head Start</i> ) DOC: Volunteer Handbook ( <i>Family Building Blocks</i> ) DOC: Supplemental Handbook for Classroom Volunteers ( <i>Family Building Blocks</i> ) DOC: Supplemental Handbook for Drivers ( <i>Family Building Blocks</i> ) DOC: Volunteer Rights and Responsibilities DOC: Code of Conduct, English ( <i>Family Building Blocks</i> ) DOC: Code of Conduct, Spanish ( <i>Family Building Blocks</i> ) PPT: Volunteer Orientation Presentation ( <i>Family Building Blocks</i> ) DOC: Volunteer Scavenger Hunt ( <i>Mt. Tabor Coop Preschool</i> ) DOC: Training Topics
Building Relationships		PDF: They're Not Elves: Creating a Collegial Climate for Volunteers ( <i>Nancy Gaston, Gifts Differing</i> ) PDF: Keeping Baby Boomers Volunteering ( <i>Corporation for National and Community Service</i> ) PDF: Best Practices for Engaging Leadership Volunteers ( <i>SMART</i> ) ARTICLE: Seven Secrets of Volunteer Management Success ( <i>MeChelle Feldkamp</i> ) ARTICLE: Five Common Missteps in Managing Volunteer Relationships ( <i>Susan Trone</i> )
Mentoring		DOC: Intern Requirements ( <i>Family Building Blocks</i> ) DOC: Classroom Intern Evaluation Form ( <i>Family Building Blocks</i> ) DOC: Classroom Intern Letter of Reference ( <i>Family Building Blocks</i> )
Recognition		PDF: 2013 Volunteer Recognition study ( <i>Volunteer Canada</i> ) PDF: Recognition Boosters: An Idea List for Volunteer Managers PDF: Ways to Recognize Volunteers All Year PDF: Cost Conscious Ways to Recognize Volunteers ( <i>Oregon Volunteers!</i> ) PDF: Lunch Invitation & Agenda ( <i>Umatilla-Morrow Head Start</i> ) PDF: Volunteer Newsletter ( <i>Umatilla-Morrow Head Start</i> ) PDF: Volunteer News ( <i>VOA Family Relief Nursery</i> )
Reporting		WWW: A Consumers Guide to Software for Volunteer Management ( <i>TechSoup Global and Idealware</i> ) EXCEL: Volunteer Training Log ( <i>Family Building Blocks</i> ) DOC: Intern Sign In/Out Sheet ( <i>Family Building Blocks</i> ) EXCEL: Work Crew Sign-In/Out Sheet ( <i>Family Building Blocks</i> )
Evaluation		ARTICLE: Volunteers Produce Real Impact at Gladstone Center for Children & Families ( <i>Maren Symonds</i> ) ARTICLE: A Case for Volunteer Management in Early Childhood Development ( <i>Maren Symonds</i> )

		<p>PDF: Volunteer Services Annual Report, 2011-2012 (<i>Volunteers of America Oregon</i>)</p> <p>PDF: Placing a Value on Volunteer Time (<i>The Investigator, 2005</i>)</p>
	Volunteer Feedback	<p>DOC: Volunteer Satisfaction Survey (<i>Family Nurturing Center</i>)</p> <p>DOC: Volunteer Satisfaction Survey (<i>Family Building Blocks</i>)</p>
	PROGRAMS	<p>PDF: Umatilla Morrow Gets SMART With Boomer Volunteers (<i>Umatilla Morrow Head Start</i>)</p> <p>PDF: From Seed To Table: A Community Rallies Behind the Family Relief Nursery (<i>VOA Family Relief Nursery</i>)</p> <p>PDF: Boomers For a Caring Community at NeighborImpact (<i>NeighborImpact</i>)</p> <p>PDF: A Reading Pal is a Toddler's Best Friend (<i>Adelante Mujeres</i>)</p> <p>PDF: Gladstone Leverages Community Resources to Support Young Children (<i>Gladstone Center for Children &amp; Families</i>)</p> <p>PDF: A Case for Volunteer Management in Early Childhood Development (<i>Family Building Blocks</i>)</p> <p>PDF: Young People Mentor Young Children at Umatilla Morrow Head Start (<i>Umatilla Morrow Head Start</i>)</p>
	EC RESOURCES	<p><b>Videos:</b></p> <p>Why Early Investment Matters (<i>Dr. James J. Heckman, PhD</i>)</p> <p>Experiences Build Brain Architecture (<i>Harvard University</i>)</p> <p>Serve &amp; Return Interaction Shapes Brain Circuitry (<i>Harvard University</i>)</p> <p>Toxic Stress Derails Healthy Development (<i>Harvard University</i>)</p> <p>The Still Face Experiment</p> <p>Change the First Five Years and You Change Everything (<i>The Ounce of Prevention</i>)</p> <p><b>Websites:</b></p> <p>The Heckman Equation: Resources on the value of investing in early childhood</p> <p>Zero To Three: Behavior &amp; Development</p> <p>National Association for the Education of Young Children</p> <p>The Child Trauma Academy: on-line training</p> <p><b>Books:</b></p> <p>How Children Succeed: Grit, Curiosity, and the Hidden Power of Character (<i>Paul Tough</i>)</p> <p>Concepts for Care: 20 Essays on Infant/Toddler Development and Learning (<i>J. Ronald Lally, Peter L. Mangione, and Deborah Greewald, Editors</i>)</p> <p>Mind in the Making: The Seven Essential Life Skills Every Child Needs (<i>Ellen Galinsky</i>)</p> <p>From Neurons To Neighborhoods: The Science of Early Childhood Development, an Executive Summary (<i>Jack P. Shonkoff and Deborah A Phillips, Editors</i>)</p>

	<p><b>Articles:</b></p> <p>Five Numbers to Remember About Early Childhood Development (<i>Harvard University</i>)</p> <p>Why Does Family Wealth Affect Learning? (<i>Daniel Willingham</i>)</p> <p>Parent-Child Interaction Therapy (PCIT) With At-Risk Families (<i>Child Welfare Information Gateway</i>)</p> <p>PCIT Handouts</p> <p><b>Oregon Facts &amp; Figures</b></p> <p>2011 Status of Oregon’s Children (<i>Children First for Oregon</i>)</p> <p>2012 Progress Report on Oregon’s Children (<i>Children First for Oregon</i>)</p> <p>Oregon Baby Facts (<i>Zero to Three: National Center for Infants, Toddlers, and Families</i>)</p> <p>Investing in Oregon’s Economic Future (<i>Children’s Institute</i>)</p> <p>From Risk to Resilience: Building the Social and Emotional Health of Oregon’s Most Vulnerable Children (<i>Children’s Institute</i>)</p> <p>Oregon’s Starting Five: Five Early Childhood Programs Making a Difference for Oregon’s At-Risk Children (<i>Children’s Institute</i>)</p> <p>Key Findings: Oregon Relief Nurseries (<i>Portland State University</i>)</p>
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